

Monitoring of Subcontractors and Supply Chain Fees and Charges Policy

Policy number:	FI005	Policy Owner:	Finance Manager
EIA Status:	Not required	EIA meeting date:	17/07/2025
Approved by:	SLT	Date approved:	June 2025
	Committee		
	Board		July 2025
Review frequency:	Annually	Next review due:	01/07/2026
External website:	Yes	Status:	Active
Linked policies/ documents			

Policy Summary

Newbury College's policy outlines its approach to subcontracting education and training provision, emphasizing a strategic choice to deliver all provision in-house from 2023-24 to focus on local and regional skills needs. The policy is reviewed annually and approved by senior leadership and the Corporation Board to ensure alignment with the college's strategic plan and compliance with funding rules. Subcontractors are defined as separate legal entities or individuals delivering funded education, and any change in the subcontracting strategy will prompt policy updates accordingly

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1. The Business Case and Rationale for Subcontracting

This policy is reviewed annually and agreed and signed off at SLT and the Corporation Board. Newbury College will consider partnership opportunities with high quality subcontractors who enable the college to expand its current provision or diversify our provision in line with the Strategic Plan.

From 2023-24 the decision was made by SLT to deliver provision 'in-house' and not to subcontract across any funding stream. The main decision for this is to focus on local provision that meets local and regional skills needs.

A sub-contractor is a separate legal entity or an individual (not an employee) that has an agreement (called a subcontract) to deliver any element of the education and training funded by the DfE.

A separate legal entity includes, but is not limited to, companies in your group, other associated companies and sole traders. An individual could include a person who is a sole trader, self-employed, a freelancer or someone who is employed by an agency, unless those individuals are working under your direct management and control in the same way as your own employees.

If the strategic decision not to subcontract changes, then this policy will be updated to reflect the Subcontracting Funding Rules that apply at that time.

2. Review and Monitoring

This policy will be reviewed annually to ensure its effectiveness and compliance with relevant legislation.

Reviewed: September 2013 (no change), Sept 2014 (minor change), Sept 2015 (minor change), Sept 2016 (minor changes throughout), July 17 (very minor change), Oct 2018 (minor changes), July 2019, Sept 2020, October 2021, July 2022, July 2023, June 2024, July 2025

Next review date due: July 2026