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Linked policies/ College documents:	Learner Recruitment and Admissions Policy		
Summary available:	NO		

Entry Criteria for Students on Accredited Courses

- Full Time, Part Time and Work Based Students

**This document can be made available
in other formats, on request**

Entry Criteria for Full Time & Part Time Students

Policy Statement

➤ **Funding Requirements:**

Students who are EFA funded but have not achieved a grade 4 to 9 (C – A*) in English and Mathematics GCSEs are expected to continue to study towards achieving their GCSEs as part of their study programme. All such students who refuse to study English and Maths, will not be allowed to continue with their academic or vocational qualification.

Students who do not attain their English and Maths qualifications as per the set the academic or vocational course level will be permitted to progress only if they have a good attendance in their English and Maths lessons, attended all required exams, and have no disciplinary actions under the Student Code of Conduct and have obtained a higher grade than their previous result.

All students aged 14 – 16 are guaranteed a place of study at the College following a successful interview. All students under the age of 16 are guaranteed education with the College irrespective of their previous course result, unless suitable educational arrangements have been agreed with the relevant local authority.

All 19+ age students (native and non-native) who do not attend their exam, or withdraw from their English and Maths provision will be required to pay £750 per subject for retaking their qualifications.

All students applying for full time level 4 and above provision must have Maths and English GCSE at Grade 4/ C or above or an IELTS score as on the table on Page 4.

- ✓ Exemptions may apply, but by permission of the MIS Manager, Teaching and Quality Manager or the Deputy Principal.
- ✓ Deviation from the prescribed entry criteria must be approved by the Curriculum Manager of the area and the Teaching and Quality Manager

➤ **Standard Requirements:**

All students who enrol at Newbury College are expected to continue in education at the College until the age of 18, or progress onto apprenticeship or to employment with training.

All students, irrespective of age and level of study, progressing from one vocational level to another:

- a. must have a minimum grade Merit or equivalent professional performance on non-graded qualifications;
- b. not on a drop-down qualification;
- c. not be on a Code of Conduct – Level 3 Disciplinary;
- d. not have failed a course at the College for the second time.

This applies to all courses up to and including Level 4/5, HNC and HND provision.

- ✓ Teachers' discretion may apply, but by permission of the Teaching and Quality Manager, Student Services Manager or the Deputy Principal

➤ **Grade Requirements:**

The below are the minimum requirements for enrolling on academic and vocational courses. Individual course teams may have additional skills related criteria, e.g. a portfolio of a certain standard in Art & Design, the use of auditions in Performing Arts, skills check in Motor Vehicle, industry experience in Beauty, etc. All such criteria are identified at interview stage.

Applicants whose first language is not English will be required to undertake an English language assessment to ascertain the most appropriate level of study.

For English and maths criteria related to study programmes, see Page 4.

Level 1/2 GCSE Programme Year 1:

A successful interview and a good reference.

Level 1 Vocational Qualifications:

A successful interview, a good reference, and achieve an in-house vocational assessment or exercise.

Level 2 GCSE Programme Year 2:

5 GCSEs at grade 3 / D and above or equivalent qualifications, unless under the age of 16 then a school good-reference and an interview will be required.

Level 2 Vocational Qualifications:

5 GCSEs at grade 3 / D and above, an appropriate Level 1 vocational qualification at Merit level, or equivalent for non-graded qualifications, plus English and Maths as described on Page 4.

Level 3 Level 3 Vocational Qualifications:

5 GCSEs at grade 4 / C and above, an appropriate Level 2 vocational qualification at Merit level, or equivalent for non-graded qualifications, plus English and as described on Page 4.

Higher Level 4 and above:

64 UCAS Tariff Points (160 old UCAS Tariff Points) in relevant subjects as agreed at interview. All students studying at this level must have GCSE Mathematics and English at grade 4 / C or above. Non-native students must have an IELTS score of 5.5 or above.

- Degree Apprenticeship in Engineering Design

The entry requirement is specified by Buckinghamshire New University. 96 UCAS Tariff Points (240 old UCAS Tariff Points) in relevant subjects, or HND at a Merit grade as agreed at interview. All students studying at this level must have GCSE Mathematics and English at grade 4 / C or above. Non-native students must have an IELTS score of 5.5 or above.

- Foundation Degree: Children's Development and Learning

This is subject to the University of Reading published entry criteria

Entry Criteria for Apprenticeship

- Apprenticeship programmes and standards

Policy Statement

All students must study English and Maths Functional Skills or GCSEs at the level required in the relevant Apprenticeship Programme / Standard. Some may also require ICT Functional Skills.

Exemptions may apply if a student has a grade 4 to 9 (C – A*) in GCSEs in the subjects of English Language, Mathematics and ICT.

All apprenticeship programmes need apprentices to be in a suitable role with appropriate duties to meet the entry requirements and undertake the qualification. These will be confirmed with you, the employer and the apprenticeship team.

Level 2 Apprenticeship

5 GCSEs at grade 3 / D and above including English and mathematics, or NVQ 1, plus two Functional Skills at Level 1 or above or equivalent.

For Level 2 It is helpful if apprentices have experience in their chosen field to allow them to meet the challenges of the programme but this is not essential .

Level 3 Advanced Apprenticeship

5 GCSEs at grade 4 / C or above including English and mathematics (certain subjects may be specified) or BTEC Level 2 Diploma at Merit or NVQ 2, plus two Functional Skills at Level 2 or equivalent.

For Level 3 NVQ it is recommended for apprenticeship programmes that the student has experience in their chosen field to allow them to meet the rigours of the qualification.

Level 4 Higher Apprenticeship & Level 4+ NVQ

96 UCAS Tariff Points (240 old UCAS Tariff Points), level 3 vocational or advance qualifications or advanced apprenticeship in relevant subjects. The required subjects and experience may vary between different apprenticeship subject areas and will be discussed and agreed with you at interview. All students studying at this level must have Functional Skills Level 2 or GCSE (Grade 4 / C or above, obtained within the past two years) English and Maths.

- For students wishing to enrol on an Apprenticeship Programme who do not meet the above criteria, Newbury College will endeavour to assist by offering 'Pre-Apprenticeship' programmes to encourage social inclusion from all areas of the community.
- For students who meet the entry criteria but who require all three functional skills for their Apprenticeship Programme, mainstream funded provision will be offered prior to starting on an Apprenticeship or Advanced Apprenticeship.
- All students starting an Early Years Childcare qualification via apprenticeship or 24+ loan must have GCSE grades 4 to 9 (C – A*) in English and Mathematics or be working towards this.
- Applicants whose first language is not English will be required to undertake an English assessment to find the most appropriate level of study. For HE study an IELTS score of 5.5 points (with no less than 6.0 points in any element) is required.

➤ Grade Requirements summary table:

Entry requirements by level of programme of study.				
This gives an overview of entry requirements. Some subjects have specific requirements which are detailed in the subject description e.g. you may be asked to show written work or a portfolio at interview. Extensive relevant employment experience may be considered to recognise prior learning where relevant. Individual needs will be considered.				
I would like to study level:	English and Maths Minimum Grade Requirements		GCSE or Vocation Requirements	
	Achieved 2017 and onwards	Achieved up to July 2016	GCSE or GCE A level qualifications	Graded Vocational qualifications
Level 1	Subject to interview	Subject to interview	Subject to interview	Subject to interview
Level 2	GCSE: one at grade 3 and one at grade 2 OR Functional Skills: two at Entry 3	GCSE: one at grade D and one at grade E OR Functional Skills: two at Entry 3	Minimum five GCSEs at grade 3 or equivalent	Level 1 Diploma or equivalent.
Level 3 Year 1	GCSE: two at grade 3 OR Functional Skills: two at Level 1	GCSE: two at grade D OR Functional Skills: two at Level 1	Minimum five GCSEs at grade 4 or equivalent	Level 2 Diploma Merit or above or equivalent
Level 3 Year 2	GCSE: two at grade 3 or improved grade	GCSE: two at grade D or improved grade	Level 3 year 1 Merit or above	Level 3 Diploma year 1 Merit or above
Level 4	GCSEs at grade 4-9	GCSEs at grade C-A*	64 (2017) UCAS tariff points or above including a relevant subject.	64 (2017) UCAS tariff points or above in a relevant subject.
	International: Minimum IELTS Score of 5.5 or above.			
Level 5	GCSEs at grade 4-9	GCSEs at grade C-A*	120 credits achieved in a relevant level 4 qualification	120 credits achieved in a relevant level 4 qualification
	International: Minimum IELTS Score of 5.5 or above.			
Degree Apprenticeship level 6	GCSEs at grade 4-9	GCSEs at grade C-A*	96 UCAS Tariff Points or above (240 old UCAS Tariff Points) plus 240 credits in relevant subjects or HND at a Merit grade or if entering at level 4, substantial relevant employment experience endorsed by the employer	
	International: IELTS Score of 5.5			
Foundation Degree	Subject to University of Reading specified criteria			

Date: March 2014

Reviewed: March 2015, March 2016, August 2017, June 2018, Nov 2019 (no change)

Next Review: November 2020

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