

FOR COLLEGE USE
DATE RECEIVED
ID:
Interview date:

APPLICATION FORM – 2023/2024

Please complete this form and return to:

Information Services, Newbury College, Monks Lane, Newbury, Berkshire, RG14 7TD
 Tel: 01635 845000, Email: info@newbury-college.ac.uk, Website: newbury-college.ac.uk

Applicant Details

Surname: _____	Forename(s): _____	Preferred Name(s): _____
Title: Mr / Mrs / Ms / Miss / Other _____	Address: _____	_____
Legal Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>	_____	_____
Preferred Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Other (pls state) <input type="checkbox"/>	Postcode: _____	_____
Date of Birth: _____	Age (at 31 August 2023): _____	_____
Telephone/Mobile: _____	Email: _____	_____

Emergency Contact details. This section is required for all applicants under the age of 19.

Surname: _____	Forename: _____
Relationship to Applicant (usually parent or guardian): _____	
Title: Mr / Mrs / Ms / Miss _____	

Telephone/Mobile: _____	Email: _____

Course Choice – please add the course you would like to apply for.

Course Title: _____
Are you interested in applying for an apprenticeship? Yes <input type="checkbox"/> No <input type="checkbox"/>
If you are unsure, please tick the Information, Advice and Guidance box and we will arrange an appointment with our Information, Advice & Guidance team.
Information, Advice and Guidance appointment: <input type="checkbox"/>

Nationality

Please state your nationality according to your passport (e.g. British, Czech, French): _____
Proof will be required before enrolment.
Have you lived in the UK for the last three years? Yes <input type="checkbox"/> No <input type="checkbox"/> If 'No', date of entry to UK: _____ / /

This form can be made available in larger print or other formats on request. If you require an alternative format or need help in completing the form, please contact Information Services on 01635 845000.

Qualifications Details – please list Maths & English qualifications achieved and most recent qualifications completed (including those you are still waiting to complete). *Not required for Adult Leisure/Community learning courses*

Level (e.g. GCSE, BTEC)	Subject	Exam Board	Year Taken	Achieved Grade	or	Predicted Grade

Criminal Convictions – Applicable if your course requires a DBS check (Childcare, Health & Social care, Sport and Public Services courses)

Have you any convictions (other than petty motoring offences), reprimands, cautions or final warnings?

Yes No

Do you have any criminal charges pending?

Yes No

Equality of Opportunity

Newbury College aims to support all students to ensure their success. It also wishes to ensure that it complies with the requirements of the DDA (as amended by the Special Educational Needs and Disability Act 2001). Please ensure that we know what you need so that we can make necessary plans to help you succeed. This information will in no way effect your opportunity of a place at College.

Do you consider yourself to have a learning difficulty and/or disability and/or health problems?

Yes No I prefer not to say

Learning Support and Student Needs

Do you have a current Education Health and Care (EHC) plan ?

Yes No

Would you like a member of the Learning Support team to contact you?

Yes No

Have you received special arrangements for GCSE and other examinations? (e.g. extra time)

Yes No

Are you or have you ever been in care?

Yes No

Have you any other individual needs or personal issues you may wish to discuss e.g. health, faith, diet etc? Yes No

Are you a full-time carer (child care or adult care)?

Yes No

Are there any particular needs which you have when attending the course you have applied for?

Please give details:

Do you need any specialist support to help with your interview? eg signer, interpreter, hearing loop.

Please give details:

Ethnicity

What is your ethnic group? Please choose one option that best describes your ethnic group or background.

White

- 31 English / Welsh / Scottish / Northern Irish / British
 32 Irish
 33 Gypsy or Irish Traveller
 34 Any other White background

Asian / Asian British

- 39 Indian
 40 Pakistani
 41 Bangladeshi
 42 Chinese
 43 Any other Asian background

Other Ethnic Group

- 47 Arab
 98 Any other ethnic group

Mixed / Multiple Ethnic Groups

- 35 White and Black Caribbean
 36 White and Black African
 37 White and Asian
 38 Any other mixed /multiple ethnic background

Black / African / Caribbean / Black British

- 44 African
 45 Caribbean
 46 Any other Black / African / Caribbean background

Previous School/College (not required for those aged 24+)

Name(s) and address(es) of previous or current Secondary Schools / Colleges attended	Dates (from – to)
<hr/>	<hr/>
<hr/>	<hr/>

Marketing Information – how did you find out about Newbury College

- | | | | |
|-----------------------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Prospectus | <input type="checkbox"/> Event / Open Day | <input type="checkbox"/> School |
| <input type="checkbox"/> College website | <input type="checkbox"/> Careers service | <input type="checkbox"/> Friend / Family | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> Radio | <input type="checkbox"/> Social Media | <input type="checkbox"/> Library | <hr/> |
| <input type="checkbox"/> Outdoor Advertising (bill board / bus) | <input type="checkbox"/> Banner at College entrance | <input type="checkbox"/> Direct Mail / Email / Post | |

Data Protection Act 2018 and Privacy notice

I agree to Newbury College contacting me and processing the personal data contained in this form for any purposes connected with the successful completion of my studies and my health and safety whilst on the premises.

The information you provide on this form will/may be passed to the Agency's Learning Records Service (LRS) to create and/or maintain a unique learner number (ULN) for the purpose of obtaining/checking prior attainment. By making this application you acknowledge review of the LRS Privacy notice' LRS Privacy notice – GOV.UK(www.gov.uk) Please review our privacy notice <https://www.newbury-college.ac.uk/privacy>

Applicant Signature: _____

Date: _____

Parent/Guardian Signature (if applicant is under 19): _____

Date: _____

Office use only – Apprentice (WBL Team)

Date of Discussion.....

Brief discussion points....

Next step:- Withdraw Application \ Contact Regarding FT Course \ IAG \ Accept Application

Signed (WBL Team)..... (return to admissions)